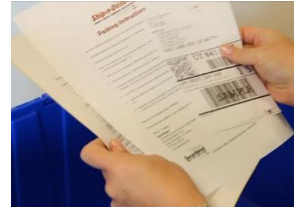




Packing Instructions – Regular Service

1. Print out shipping label from order confirmation page or by logging into your account.
2. Print out your receipt and make 2 copies of it. One is for your records and the other one should be sent along with your materials to be Destroyed/Recycled.
3. On your receipt, confirm quantity of items being sent and place in box with materials being sent to Ship-n-Destroy.
4. Seal box and attach label to outside of cardboard box.
5. Drop package off at your nearest Authorized UPS location, or call 1-800-Pick-UPS to schedule a pickup. (Ship-n-Destroy is not responsible for pickup charges)



Thank you for choosing Ship-n-Destroy.

If you have any questions or are missing any material, please call 877.863.3003 #2 or email info@shipndestroy.com.



SecurShred is NAID certified for Paper & Hard Drive Destruction

